Thank you for your interest in creating educational content for the Association for Radiologic and Imaging Nursing (ARIN) to enhance knowledge and skills in this field of Nursing.

This application includes required information such as the course description, learning objectives, timed agenda, and reference list. Once submitted, your application will be reviewed by our nurse planner and then sent to the accrediting body for CE approval. Please complete **all sections** in this application as this is important for obtaining approval. We appreciate you taking the time to complete this application.

**PRESENTER CONTACT INFORMATION**

**Presenter(s):**

**Credentials:**

**Mailing Address:**

**Primary Email:**

**Primary Phone:**

**Program Name:**

**Date & Time:**

**Location [In person, Online (Zoom), Hybrid]:**

**Continuing Education**

Contact Hours:

*Note: One (1) Continuing Education Hour = 60 minutes*

**Presentation Type**: [ ]  Online Live [ ]  In-Person Live

 [ ]  Pre-Recorded (Asynchronous)

**Teaching Methods**: [ ]  Discussion/Lecture [ ]  Multimedia [ ]  Experiential Activities

 *(Check all that apply)*

**Participant Engagement Questions:**

Do you plan to use Breakout Rooms during the presentation? [ ]  Yes [ ]  No [ ]  Not Sure

Do you plan to use Poll Questions during the presentation? [ ]  Yes [ ]  No [ ]  Not Sure

If yes, what platform will be used for polls?

Do you plan to use handouts with the presentation (PDF or paper)? [ ]  Yes [ ]  No [ ]  Not Sure

**Technology Questions:**

Have you ever presented a webinar before? [ ]  Yes [ ]  No [ ]  Not Sure

Have you previously used online platforms to present (e.g., Zoom, Teams)? [ ]  Yes [ ]  No

Does your computer have a microphone/camera for audio and video? [ ]  Yes [ ]  No [ ]  Not Sure

**Practice Areas of Expertise: *(Check which best apply)***

|  |  |
| --- | --- |
| [ ]  Interventional Radiology | [ ]  Administration/Management/Leadership |
| [ ]  Procedural Sedation  | [ ]  Clinical procedural  |
| [ ]  Intravenous Access | [ ]  Imaging – non-IR |
| [ ]  COVID-19 related | [ ]  Education |
| [ ]  Ethics | [ ]  Diversity, Equity & Inclusion |
| [ ]  Nuclear Medicine  | [ ]  Nursing students and New Grads  |
| [ ]  Non-Imaging Nursing (Related to Rad care) | [ ]  Radiation Safety / MRI Safety  |
| [ ]  Other:  |

**Diversity Arenas:** As part of the Diversity inclusion focus of ARIN, we are working to track and promote the presence of a variety of topic areas and populations in our CEU presentations. As status within a non-dominant group can have a dramatic impact on statistics, outcomes, and service delivery, please note all population groups **directly** **addressed** within your presentation.

***(Please check all that apply)***

|  |  |
| --- | --- |
| [ ]  Race  | [ ]  Dis/Ability (physical/mental impairment) |
| [ ]  Ethnicity | [ ]  Mental Health (diagnoses or stigma) |
| [ ]  Gender Identity (i.e. CIS, trans, Non-binary) | [ ]  Addictions (current or in recovery) |
| [ ]  Sexual Orientation  | [ ]  Homeless (current or past) |
| [ ]  Religion (non-dominant religion) | [ ]  Age Groups (i.e., minors/adults/seniors) |
| [ ]  Veterans or Active Military | [ ]  Survivors  |
| [ ]  Refugee and Immigrant (Foreign born) | [ ]  Other:  |

**Age Groups:** [ ] Children [ ]  Adolescents [ ]  Adults [ ]  Older Adults [ ]  N/A

***(Check which best apply)***

**Target Audience:** [ ]  Student Nurse [ ]  Peri-op procedural Nurse

***(Check which best apply)*** [ ]  Multi-disciplinary Imaging team [ ]  Educators

 [ ]  Radiology Nurse [ ]  Imaging Administrators

[ ]  Non- Radiology Nurses [ ]  Interventional Radiology Nurse

**IDENTIFIED CATEGORY**

The Continuing Education Course contributes to the professional practice of nursing.

Please check all that apply.

[ ]  Nursing theories and concepts

[ ]  Nursing practice, clinical knowledge, and skills

[ ]  Nursing research, programs, or practice evaluations

[ ]  Nursing management, administration, or policy

[ ]  Nursing ethics

[ ]  Nursing clinical interventions, evidence-based models, and principles of clinical nursing practice

[ ]  Other:

**COURSE DESCRIPTION**

Please provide a draft outline of the continuing education course content. It should reflect a draft outline of the course.

**LEARNING OBJECTIVES**

Please provide 3-5 learning objectives describing what participants should be able to **do** upon completion of the continuing education course (i.e., apply new knowledge, skills, abilities). Please see information on how to write measurable learning objectives available at <https://www.bobpikegroup.com/trainer-blog/5-steps-to-writing-clear-and-measurable-learning-objectives>

Following this course, participants will be able to:

1. (Objective 1)
2. (Objective 2)
3. (Objective 3)
4. (Objective 4)
5. (Objective 5)

**Timed Agenda**

Please outline the presentation topics and the approximate time for each topic. Include Q&A.

**Reference List** (Provide 2-3 acceptable references in APA format if possible)

Presenters should provide a copy of their reference list and/or any resource materials they plan to use in the development of the course. All references/resources should be recent, within the past 5-7 years unless seminal or historical in nature.

**1.**

**2.**

**3.**

\* **Once the course has been approved, you will be required to provide copies of any handouts and PowerPoint Presentation.**

**PRESENTER INFORMATION**

Indicate background, experience with proposed content area, and highlight previous trainings provided on related topics (if any).

**Presenter Bio**

Presenters are asked to provide a short bio (5-10 sentences) documenting their education, work experience or background, and specific expertise related to the subject matter or topic. They are also asked to provide a recent photo for use in marketing efforts. The bio and photo will be used to market the continuing education course on ARIN platforms.

**Materials Checklist (Please review and mark when completed)**

[ ]  Application

[ ]  Identified Topics

[ ]  Course Description

[ ]  Learning Objectives

[ ]  Timed-Agenda

[ ]  Reference/Resource List

[ ]  Presenter Bio

[ ]  Presenter Photo (please attach a photo to be used in marketing of your presentation)

**Please complete all sections as well as you are able. Send this completed document to ARIN:**

**Sarah Eidt –** **Sarah.Eidt@arinursing.org**

**Thank you for your contribution to ARIN’s Continuing Education Courses!**