



Association for Radiologic and Imaging Nursing Bylaws

ARTICLE I

The name of this professional organization is the Association for Radiologic and Imaging Nursing, Inc. The Association may also be known as ARIN.

ARTICLE II

Mission: To be the World's Premier Source for Imaging Nurses.

Our Vision:

Connecting Imaging Nurses across the globe. You are not alone. Promoting the face of Imaging Nursing across all disciplines.

Advancing Radiologic and Imaging Nursing by sharing best practices, robust process improvement, and publications around the world.

ARTICLE III

MEMBERSHIP

Section 1. Classification

There shall be five categories of membership: Active, Associate, Lifetime/Emeritus, Retired, and Student.

Section 1.1 Active Members

Active Members are licensed Registered Nurses who are employed in or interested in diagnostic or therapeutic imaging environments. Active Members may vote, hold office, and serve on committees or task forces.

Section 1.2 Associate Members

Associate Members are individuals who are interested in the goals and objectives of the Association. Associate Members may serve on appointed committees or task forces. Associate members may not vote or hold elected office.

Section 1.3 Lifetime/Emeritus Members

Any person who has been an Active Member who has rendered distinguished service and/or contributed significantly to the professional growth of nursing in the imaging environment and to this Association shall be eligible for lifetime/emergitus membership. Past Presidents are granted lifetime membership at the conclusion of their presidential term. Other members are elected to lifetime membership by unanimous vote of the Board of Directors. Lifetime/Emeritus members shall have all the rights and obligations of Active Members. Lifetime/Emeritus members are exempt from paying dues.

Section 1.4 Retired Members

Retired Members are nurses who are no longer working. Retired Members may vote, hold office, and serve on committees or task forces.

Section 1.5 Student Members

Student Members are enrolled in nursing education or high school programs and do not currently hold a nursing license. Student Members may serve on appointed committees or task forces. Student Members may not vote or hold elected office.

Section 2 Dues



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The Board of Directors shall establish dues for membership.

Section 3 Membership Meetings

Membership meetings shall be held at least annually, in conjunction with conference unless otherwise notified. Members shall be notified of meetings at least 30 days in advance. Meetings may be held within or outside the State of Maryland or by remote communications equipment, as determined by the Board of Directors. One percent (1%) of the voting members shall constitute a quorum. Unless a greater percentage is required by law, the vote of a majority of the members voting at a meeting at which a quorum is present shall be the act of the membership.

ARTICLE IV

OFFICERS AND BOARD OF DIRECTORS

Section 1

Officers

The elected officers of ARIN shall be President, President-Elect, Immediate Past President, Secretary, and Treasurer.

Section 1.1

President

The President shall be the Chief Elected Officer of the Association and shall 1) preside at the meetings of the Board of Directors and at the annual membership meeting; 2) serve as an ex-officio member of all committees except the Nominating Committee; 3) serve as official spokesperson for the Association; and 4) perform such other duties as prescribed by the Board of Directors.

Section 1.2

President Elect

The President-Elect shall 1) assist the President in the performance of the President's duties as requested; 2) learn the duties of the President; 3) substitute for the President when requested; and 4) assume the office of President at the end of the President's term.

Section 1.3

Secretary

The Secretary shall 1) approve all the staff recorded minutes of the meetings of the Board of Directors and of the annual membership meeting; 2) prepare the annual Historical report for the membership; and 3) perform such other duties as may be delegated by the President or the Board of Directors.

Section 1.4

Treasurer

The Treasurer shall 1) manage the finances of the Association; and 2) perform other duties as assigned by the President or the Board of Directors.

Section 1.5



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Immediate Past President

The Immediate Past President shall 1) assist and advise the President and President-Elect in the performance of their duties; and 2) substitute for the President or President-Elect when requested; and 3) serve as Chair of the Nominating Committee.

Section 2

Board of Directors

The Board of Directors shall consist of the President, President-Elect, Secretary, Treasurer, Immediate Past President and three (3) additional Board Members.

Section 3

Authority of the Board

The Board of Directors shall conduct the business of the Association.

Section 4

Board Meetings

The Board of Directors shall meet at such times as determined by the Board or the President. Members of the Board Directors shall be given reasonable notice of all meetings. Any meeting may be held in whole or in part by remote communication equipment, as determined by the Board. A majority of the members of the Board of Directors shall constitute a quorum. Unless a greater number is required by law or these Bylaws, the act of a majority of the members of the Board of Directors present at a meeting at which a quorum is present shall be the act of the Board. Members of the Board of Directors may not vote by proxy. Any action which may be taken by the Board at a meeting may be taken without a meeting if all members of the Board of Directors consent in writing to such action.

Section 5

Terms of Office

Section 5.1

Commencement of Term

Elected officers and Board members shall assume their duties at the close of the annual business meeting following their election.

Section 5.2

Length of Term

The President-Elect shall assume the presidency after one year as President-Elect. The President shall serve a one-year term as President and a one-year term as Immediate Past President. The Secretary and Treasurer shall serve for a term of two years or until their successors are elected and assume office. Board members shall serve a three-year term. No officer or Board member shall exceed two consecutive terms in any one office. Terms of office shall be staggered.



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Section 6

Vacancies

In the event a vacancy occurs in the office of the President, President-Elect, Secretary or Treasurer, the following will occur:

In the event a vacancy occurs in the office of President, the President-Elect shall succeed to the office of President for the unexpired term then serve their one-year term of President and become the Immediate Past President the following year. The Immediate Past President may remain as immediate past president for a second year or the office may remain vacant for that year.

If the Immediate Past President's position is vacant, the President may seek guidance from the Past President's Group for specific projects.

In the event a vacancy occurs in the office of the President-Elect, the Board may

(1) appoint an alternate candidate from the most recent election who received the second highest number of votes to the President – Elect position, subsequently serving as president the following year (NOTE, if multiple candidates ran for President-Elect, the appointment will be offered in order of most votes received.) OR

(2) appoint a current member of the Board to complete the President – Elect's term and serve as President the subsequent year.

In the event a vacancy occurs in either the office of Secretary or Treasurer, the Board shall appoint a current member of the Board to complete the vacant term.

The Board of Directors shall fill a vacancy in the Director of Leadership, Director of Education, or the Director of Membership from among the general membership.

OR request assistance from the Past President's Council to support the respective committee until the following election.

Section 7

Resignation/Removal of Officer or Board Member

An officer or director may resign at any time by submitting a written resignation to the President, or in the case of the resignation of the President, to the President-Elect. Any Member of the Board of Directors who fails to attend three (3) consecutive meetings of the Board, or four (4) meetings of the Board in a calendar year, as determined by the Board of Directors in its sole discretion, shall be deemed to have resigned from the Board unless such absences are excused by the affirmative act of the Board. Resignation from the Board shall also constitute resignation as an officer.

The Board of Directors may remove any officer by a two-thirds vote of the Board when the Board determines that such removal is in the best interest of the Association. The Board of Directors may, if and to the extent permitted by applicable law, remove a director when it determines that such removal is in the best interest of the Association; a director may also be removed by a vote of the members, provided that the Board of Directors has first determined that such removal is in the best interest of the Association.

ARTICLE V

NOMINATIONS AND ELECTIONS



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Section 1

Leadership Development Committee

The Leadership Development Committee shall consist of five (5) members. The Chair of the Leadership Development Committee shall be the Director of Leadership Development. They shall vote only in the case of a tie. Two members shall be elected by the members of the Association for a two-year term. Two members shall be appointed by the Board of Directors for two-year terms. Terms of the Leadership Development Committee members shall be staggered. No member shall serve more than two consecutive two-year terms. A member of the Leadership Development Committee shall not be a candidate for any elected position during their term on the Committee.

Section 2

Nominations

Candidates for office shall meet the established qualifications and shall consent to serve if elected.

Section 3

Elections

The Leadership Development Committee shall prepare a ballot which shall be approved by the Board of Directors prior to the election. Elections shall take place by electronic voting. A majority vote of those voting for any office shall constitute an election. In the event of a tie, the winner shall be determined by vote of the Board of Directors.

ARTICLE VI

COMMITTEES AND TASK FORCES

Section 1

Executive Committee

The officers of the Association shall constitute the Executive Committee. The Executive Committee shall be authorized to act on behalf of the Association when the Board of Directors is not in session, provided that any act of the Executive Committee shall be reported promptly to the Board of Directors. The Executive Committee may act by a majority vote at a meeting at which a majority of the Committee members is present. Notice of a meeting of the Executive Committee shall be communicated to each member of the Committee by any means and as far in advance of the meeting as is reasonably possible.

Section 2

Councils and Task Forces

The Association shall have the following councils: Leadership and Governance, Education, Member Diversity and Inclusion, and Finance and Convention. The Board of Directors may establish such other councils and ad hoc Task Forces as it deems necessary to accomplish the work of the Association. The responsibilities of and operating procedures for Association councils and task forces shall be as determined by the Board of Directors.

ARTICLE VII

PARLIAMENTARY PROCEDURE



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Except as otherwise specifically provided by law, the Articles of Incorporation or these Bylaws, the parliamentary rules of order contained in *Robert's Rules of Order, Newly Revised* shall be the authority governing all meetings and other activities of the Association.

ARTICLE VIII

OFFICIAL PUBLICATIONS

ARIN shall have an official journal and such other publications, if any, as the Board of Directors shall determine from time to time.

ARTICLE IX

AMENDMENTS

Proposed amendments to these bylaws shall be submitted to the ARIN National Office. The proposed amendment shall be presented in writing to the membership. This process may be completed by electronic voting. An affirmative vote by the majority of the Active members who vote shall constitute approval of an amendment.

ARTICLE X

DISSOLUTION

In the event of dissolution of the Association, the Board of Directors shall, after paying all liabilities of the Association, dispose of all remaining assets of ARIN to an organization qualifying under the Internal Revenue Code, pursuant to the language of the Articles of Incorporation.

Revised: May 2023